

Refund Application Form

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|-------------------------------------|--|--------------------|--|
| Student Name: | | Student ID: | |
| Course Code and Course name: | | | |
| Course Start Date: | | | |
| Address: | | | |
| Date of Application: | | | |

| Enrolment status | Please tick box |
|---|--------------------------|
| I have commenced my course | <input type="checkbox"/> |
| I have not commenced my course | <input type="checkbox"/> |
| I currently owe fees and want them reconsidered | <input type="checkbox"/> |

I wish to apply for a refund for my tuition fees paid for course described above. My reasons for applying for a refund are:

| Reason for refund request |
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|---------------------------|--|
| Student Signature: | |
| Printed Name: | |
| Date: | |

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|--------------------------------------|--|
| Processed by: | |
| Admissions Manager Signature: | |
| Printed Name: | |
| Date: | |